****

**Community Sponsorship**

**Free Legal Advice Panel**

**Referral Form**

**How to complete this form**

* Please print letters and numbers clearly and answer all questions that apply to you.
* If a question does not apply to you, please insert N/A (not applicable).
* Incomplete forms may be returned and may delay processing your application.

­­­­­­

|  |
| --- |
| **Contact Information**If submitting this referral form as aCommunity Sponsorship Group (CSG) |
| Name of CSG: |
|       |
| Name of Primary Sponsor: |
|       |
| Phone Number: |
|       |
| Email: |
|       |
| Name of supporting Regional Support Organisation (RSO): |
|       |

|  |
| --- |
| **Contact Information** If submitting this referral form as aResettled Person |
| Name of Resettled Person: |
|       |
| Phone Number: |
|       |
| Email: |
|       |

|  |
| --- |
| **Evidence of Legal Need** |
| Please provide details of the legal problem, including:* the area of legal need (e.g. Family Law, Housing, Social Welfare, Employment Rights etc.)
* how and when the legal problem started
* who is involved and how they are involved
 |
| [Max 500 words]       |
| What activities or efforts have you undertaken to address the legal problem?* Where possible please place these in chronological order
 |
| [Max 500 words]       |
| If you are submitting this referral form as a CSG, has your Regional Support Organisation (RSO) been made aware of the legal problem?* Please detail any advice or consultation you have sought from your RSO
 |
| [Max 500 words]       |
| What information or documentation have you provided to evidence the legal problem? |
| [Max 500 words]       |
| Any other comments or information in support of your application: |
| [Max 500 words]       |

**Terms**

The Open Community will share this Legal Panel Referral Form with the Public Interest Law Alliance (PILA) who will assess the request and, where a legitimate legal need is found, will identify the most appropriate legal firm on the panel to provide legal advice.

A decision will be communicated to the named person on the Legal Panel Referral Form as soon as possible.

**Consent**

By ticking "I agree" you authorize The Open Community to share information, for the purposes of facilitating a legal referral, including personal information and all other information provided in my Legal Panel Referral Form, to the Public Interest Law Alliance (PILA); and, at the discretion of PILA, to legal firms who are members of the Legal Panel for the purposes of an onward legal referral.

***I agree*** ***[ ]***

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature Print Name**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date**

***Please email a copy of his form and any relevant documentation to:****info@theopencommunity.ie*